



BrookEdge Academy

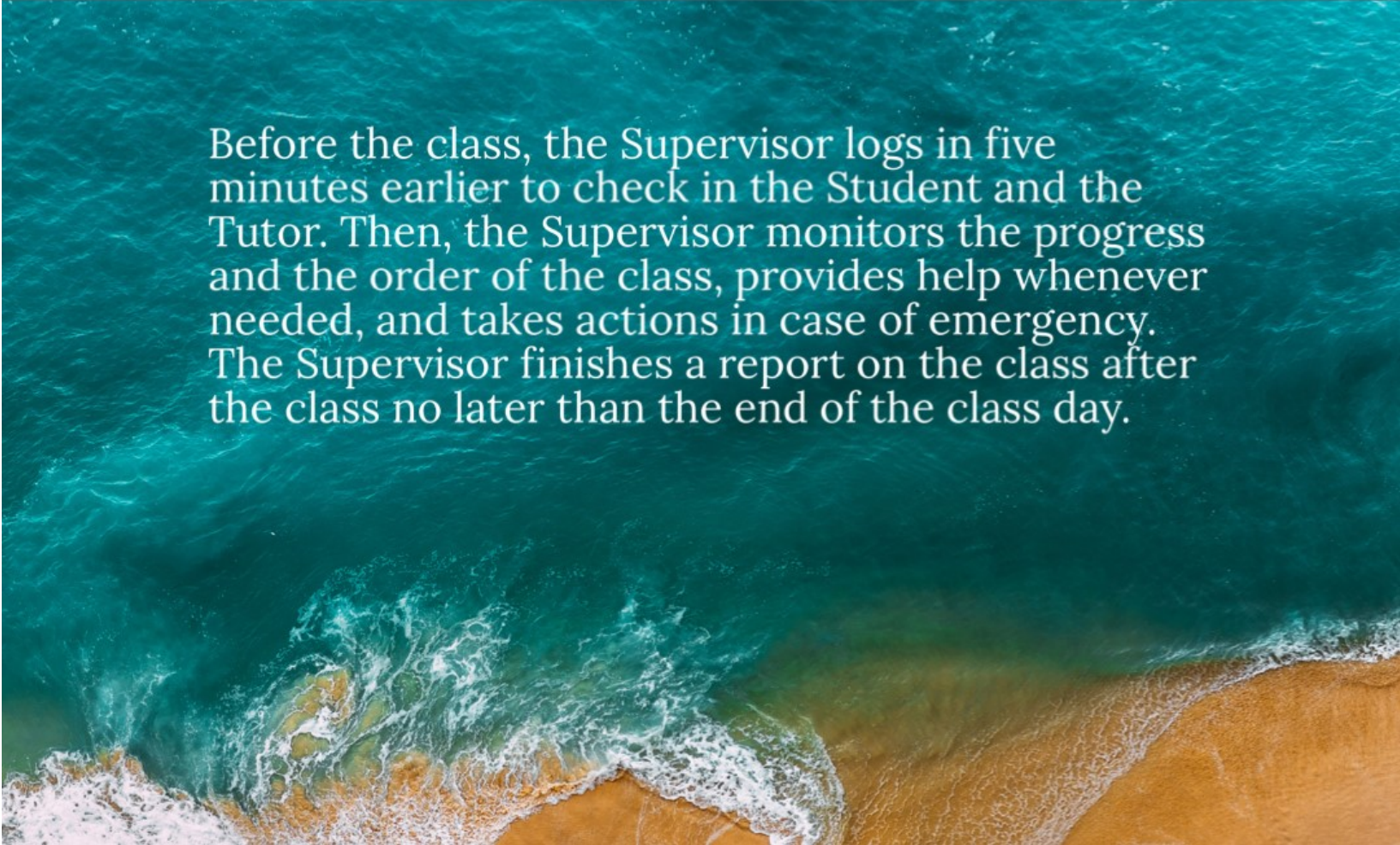
Virtual Classroom Supervisor

Virtual Classroom Supervisors work closely with Tutors and Students in one-on-one tutoring programs.

They ensure that the overall learning environment is safe, effective, positive and generally aligned with what a good virtual class may offer.

Virtual Classroom Supervisor (Cont'd)

Virtual Classroom Supervisors are expected to be the most mature person in the class. Linguistic and seniority requirements may apply, specific to a tutoring program.



Before the class, the Supervisor logs in five minutes earlier to check in the Student and the Tutor. Then, the Supervisor monitors the progress and the order of the class, provides help whenever needed, and takes actions in case of emergency. The Supervisor finishes a report on the class after the class no later than the end of the class day.